

ZONING AND CONSTRUCTION APPLICATION

Date: _____ HH Project Permit #: _____
Homeowner: _____ H/O Phone #: _____
Address: _____ Block & Lot: _____
Contractor: _____ Contractor Phone #: _____
Signature of Homeowner: _____

Failure to obtain project approval in accordance with the Rules and Regulations will result in a two hundred-fifty dollar (\$250.00) fine, and all work must stop and not continue until such fine is paid by the Owner(s) of the applicable Lot and/or Living Unit, and the proper written approvals and permits are obtained. Upon notice, failure to stop all work shall result in a separate fine up to \$250.00 per day.

A Holiday Heights approved Application is not required for interior construction. All exterior work to the house or grounds requires an approved Application prior to the start of any such project. Plans and/or drawings for each project must be submitted with this Application. A copy of an approved *Berkeley Township* Zoning or Construction Permit, *when applicable*, must be submitted to the Association for confirmation and validation of the approved project.

The addition of a seasonal room (screened or Florida) requires a 14 ft. set back. Addition of a permanent room (with insulation, heat and/or AC) requires a 20 ft. set back. Any addition not meeting these requirements will be subject to Board Approval and would require a variance from Berkeley Township. Please communicate with Berkeley Township as other permit requirements may be necessary before any construction begins.

- 1. Construction must be in accordance with all Rules & Regulations as set forth in the current Holiday Heights Handbook.
- 2. Construction must be in accordance with all local zoning ordinances.
- 3. Acquisition of all Township permits is the responsibility of the Homeowner(s).

For each project, a Holiday Heights Project Permit is to be displayed in a street-facing window of the Living Unit prior to work commencing and for the duration of the project until the Code Committee has returned to sign off.

Scope of Project: _____

Code Committee Reply: _____

Request Approved Request Denied Request Approved with modifications (*see accompanying letter*)
 Berkeley Twp. Permit needed and Number Berkeley Twp. Permit not needed

Code Committee Chairperson Approval* Date *This approval expires in six (6) months

Board of Directors sign off: _____

